L.D.C.E./TPO/   Date: - 17/04/2018

PLACEMENT RULES

1. The Training and Placement Office follows one student, one job policy. Once the candidate is selected in their core company, his/ her name will be removed from the placement database. Under no circumstance will he/ she be allowed to sit any other companies. Exceptional cases includes for the dream slot companies and the companies that'll offer a pay three times (3x) than the offered amount. The Placement Officer and the Principal holds the right to decide which companies are core and dream slot respective to each branches.

2. If results are delayed, you will be allowed to sit for another company. In that case whichever result is announced first will be considered final. If results of two companies are declared on the same day then, the decision taken by the candidate & Placement Officer will be final. Choice can be given to candidate depending upon the difference between packages of companies and company stature.

3. If the data filled by candidates is found faulty then he/ she will be debarred from the further placement processes. So it is the responsibility of each candidate to verify data and immediately report any relevant changes to the placement cell coordinators.

4. All the candidates should come in complete formals on the day of the placement drive. (For boys- blazer and for girls- kurtis or suit)

5. A Google form will be sent to all the eligible candidates prior to the placement drive. Only the interested candidates are to fill the form. Once filled and submitted, it is compulsory for the candidate to be present for the placement drive. Failure to do so will result in the debarment of the student from the placement database.

6. After the pre- placement talk, the candidates can decide if he/ she wish to stay or leave the processes. If he/ she stay for the processes, they cannot leave the placement processes in between. Candidates have to complete the process until he/ she is selected or rejected.

7. No candidates should directly interact with the HR team for eligibility or branch considerations or any kind of other queries. Doing so be considered as breach of placement cell rules and regulations.

8. Candidates should not argue with coordinators of the placement cell about the criteria or eligibility for the short listing, as those are decided before handed by the companies. Also, the company holds the right to change the criteria at any point of the time.

9. It is the responsibility of the candidate to know about the company's profile and should satisfy his/ her queries during pre-placement talk about company's rules, regulations and bond details. After selection, if he/ she does not join the company for whatever reasons he/she will be debarred from the placement cell and will be fined a sum of Rs.10, 000/- . Candidates who plan to go abroad or pursue further studies should not register at the placement cell. Your spot may give a chance to other candidates who really need a placement.

10. You HAVE to maintain decorum when you are in the TPO premises. You should be following professional etiquettes during the placement processes as well.

11. In case of any discrepancy or issue, decision taken by TPO and Principal will be final.

12. Registering yourself in the placement cell is not mandatory/compulsory. Those who want to avail the benefit of having campus recruitment facility are needed to register.

13. A nominal fee will be charged from the registering candidate for the maintenance of the placement cell, hospitality of companies and other placement activities.

       I hereby accept all the above rules and conditions put forward by the Training and Placement Office. If there occurs any issue because of me then I'll be the one responsible and will accept any actions taken by the Training and Placement Cell.

_____   _____

Candidate Signature   Parent/Guardian
Signature